



F. No. 49/SAI/OPS/NCOEs/Circular/2021-22/



8<sup>th</sup> April, 2022

**CIRCULAR**


**Sub: DG'S REVIEW MEETING WITH REGIONAL HEADS HELD ON 05.04.2022-REG.**

Reference is invited to the DG's review meeting with Regional Heads held on 05.04.2022 at 11.00 AM through video conferencing. In this regard, I am desired to convey the following:

1. With immediate effect, the existing strength of athletes uploaded on NSRS by RCs/NCOEs will be treated as actual strength for release of funds for operational cost, equipment procurement etc. Further, the induction and weeding out of an athlete will only be considered only after it is reflected in the data of NSRS. Every Friday, the existing strength will be downloaded by the Operations division from the NSRS portal and will be circulated to RDs. In case of discrepancy, concerned RDs will resolve it at the earliest. Similarly, the performance of athletes will be monitored on the basis of performance uploaded in NSRS only. For any technical query, IT Division may be consulted.
2. The Facial recognition Attendance feature of NSRS has to be implemented from 15<sup>th</sup> April for NCOE athletes and for STC athletes by 30<sup>th</sup> April positively. Therefore, it may be noted that facial attendance on NSRS will be mandatory for all athletes from 1<sup>st</sup> May 2022. Also, RDs have to initiate facial attendance in NSRS of National campers at their centre in consultation with CEO (TOPS) and ED (TEAMS) as early as possible. Efforts to be made to start similar system in Extension Centre and NSTCs.
3. A comprehensive list of competition needs to be incorporated on NSRS so that the competition performance details of athletes can be uploaded swiftly. The Lead RDs may work with HPMS to finalize the list of important national and international competitions and update competition master list by 15<sup>th</sup> April. The data needs to be updated from time to time. RDs must ensure uploading of information regarding performance of each athlete.
4. No further cognizance of proposals sent via mail/letter by RDs will be taken into consideration with immediate effect. All RDs have to communicate with SAI HO only via e-office. It has also been observed that some centres are still processing files through offline mode. The e-office will be mandatory from 1<sup>st</sup> May for all office work.

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5. The RDs may start using AMS for athletes of STCs as well if they feel so. However, the provisions of GFR will be strictly followed. The decentralized procurement of AMS will continue. The AMS integration with NSRS on pilot basis be done at Bangalore Region.
6. Each Lead RD would prepare calendar for international exposure of NCOE athletes of the disciplines assigned to them in consultation with HPD/HPM/concerned NSF. The Lead RDs may actively identify good competitions & foreign avenues for international exposure. The Lead RDs will submit the proposal for such exposures to Operations Division by 30.04.2022 positively. The selection of athletes will be based on performance in National/International competitions, potential of athletes etc.. The uniformity in selection of athlete has to be maintained.
7. All RDs to submit status of pending procurement of last financial year by giving deadlines for completion of the same during current year. Further the procurement plan for NCOE with time lines for the current financial year may also be submitted, by 30.04.2022 positively.
8. Standardization of STC equipment has to be done on priority along with the grading of STCs. The lead RDs may submit their proposals by 18.04.2022 positively.
9. RDs may interact with coaches and scientific support staff on Saturdays in order to strengthen coherent ecosystem. The weekly discussion may be oriented towards performance of athletes and link shared with Operations Division so that ED(OPS)/his representative may attend such meeting.

  
(SHIV SHARMA)  
Executive Director (Ops)

To,

**All Heads of Regional Centres/Academic institutions/Stadia**

Copy to:-

1. AD (IT)
2. AD to DG, SAI